

Student Bicycle Parking Lot User Guide and Receipt

Office of Student Services, Student Life Services Section

● **Bicycle Parking Lot**

Refer to the map for the location of the parking lots. The parking lots are fitted with horizontal stainless steel bicycle racks that are numbered. Students should put their bicycle in the rack with the number designated during the registration.

● **Registration**

One bicycle per person can be registered to use the parking lot. Only bicycles that have been registered with the bicycle theft-prevention registration scheme are permitted to use the facilities. Attach the registration sticker to the bicycle somewhere visible near the rear wheel.

● **Insurance**

All full-time degree students at Keio University are covered by the Personal Accident Insurance for Students Pursuing Education and Research. This includes accident coverage for travel to and from the university. An insurance payment will be made for injuries resulting from an accident during transit between university facilities or while traveling to or from a university facility and the term-time address of the student (for reasonable routes only). Refer to the insurance handbooks available at the Student Life Services counter of the Hiyoshi Office of Student Services for further details.

The following compensatory systems can also be joined voluntarily:

“Comprehensive Student Compensation System”

Inquiries: Keio Academic Enterprise Co., Ltd. (affiliated company of Keio University), 03-3454-3846

“Student Comprehensive Mutual Insurance”

Inquiries: Keio University Cooperative, 045-563-8489

● **Rules for use of Bicycle Parking Lot**

- ◇ Avoid trouble when using the bicycle parking lot by giving due consideration to other users and passers-by. The parking facilities may be abolished if the parking lot cannot be operated in a normal fashion due to the poor behavior of users.
- ◇ Under no circumstances should students leave their bicycles in the road.
- ◇ Because the bicycle parking lot is in the vicinity of a residential area, take care not to make too much noise.
- ◇ The university bears no responsibility for the tampering or theft of any bicycles left in the parking lot.
- ◇ The bicycle racks are not fitted with locks. Students are responsible for taking all necessary measures, such as the purchase of a bicycle chain.
- ◇ Students should take care to avoid accidents by riding their bicycle in a safe and responsible manner when traveling to and from the university.
- ◇ Riding a bicycle under the influence of alcohol is a crime.
- ◇ As a general rule, bicycles should be ridden home and not left at the university.
If students will not come to the university for long periods due to returning to their hometown, etc., bicycles must not be left in the parking lot.
- ◇ **In cases of misconduct, such as lending out one's name, or if the above rules have not been followed, the registration of the user will be annulled with immediate effect and his or her bicycle removed from the parking lot.**

Receipt of Annual Registration Fee for the Hiyoshi Campus Bicycle Parking Lot

Full Name

¥1,500.—

Keio University Hiyoshi Office of Student Services

Stamp of Receipt